

WEST ALLEGHENY SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL DIRECTORS

November 16, 2022

1. Call to Order / Pledge of Allegiance

The West Allegheny Board of School Directors met in regular session on Wednesday, November 16, 2022, in the District Office Board Room located at Wilson Elementary School. The President, Mr. Robert Ostrander, presided. The meeting was called to order at 7:02 p.m., followed by the Pledge of Allegiance.

2. Roll Call of Directors

Present -	Robert Ostrander – President	Tracy Pustover – Vice President
	George Barth	Joel Colinear
	Kevin Hancock	Todd Kosenina
	Tracy Kosis	Debbie Mirich
	Mark Rosen	

Also Present - Mr. William Andrews, Solicitor
Dr. Jerri Lynn Lippert, Superintendent
Dr. Chris Shattuck, Assistant Superintendent
Dr. Shana Nelson, Assistant to the Superintendent
Mrs. Tammy Adams, Assistant to the Superintendent
Mr. George Safin, Business Manager

Mr. Ostrander announced that the Board met in executive session on November 9 and prior to tonight's meeting regarding personnel and legal matters.

3. Public Comment

No public comments.

4. Approval of Minutes

- 4.1 The board secretary previously distributed copies of the minutes from the October 19, 2022, meeting to the Board. On a motion by Mrs. Kosis, seconded by Mr. Hancock, and unanimously carried, it was moved to approve the minutes as distributed.

5. Treasurer's Report

The treasurer's report from last month was read by Mr. George Safin, Business Manager, and accepted by the board indicating a balance on October 31, 2022 of \$61,726,983.23.

6. Communications

No communications this month.

7. Acknowledgements/Distinguished Achievement Award

Dr. McHone recognized the recipients of the Distinguished Achievement Awards this month. They were Richard Druga, Scott Meehan and Elizabeth Shannon.

8. Reports of Superintendent and Administrators

Dr. Lippert discussed the following activities:

- Thanksgiving holiday break
- Hiring of Dr. Underwood
- Release of 2023-2024 school calendar
- Gold Card breakfast
- Holiday concerts

9. President's Report

Mr. Ostrander wished the staff and students a happy holiday.

10. Unfinished Business

No unfinished business this month.

11. Solicitor's Report

No report.

12. Personnel

Mrs. Mirich presented the Personnel portion of the Committee report:

On a motion by Mrs. Mirich, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 12.1 through 12.8 on the Personnel agenda.

- 12.1 Approving the list of professional and support substitutes as presented.
- 12.2 Approving a family medical leave of absence for Kelsey Zombek, Kindergarten teacher at Wilson Elementary, effective November 11, 2022, not to exceed 60 days.
- 12.3 Approving a leave of absence for Denise Stitch, grade 2 teacher at Donaldson Elementary effective January 3, 2023 for the remainder of the 2022-23 school year.
- 12.4 Approving a parental leave of absence for Stephanie White, high school English teacher, November 11, 2022 returning January 19, 2023.
- 12.5 Approving Shelley Murphy as a long-term substitute grade 2 teacher at Donaldson Elementary for Denise Stitch for the second semester of the 2022-23 school year. Salary, Bachelor's step 1 \$49,775, prorated.

- 12.6 Approving a salary adjustment for Megan Napoleone, 3rd grade teacher at McKee Elementary, from Master's (\$54,775) to Master's +15 (\$55,775) effective the start of the 2022-23 school year.
- 12.7 Approving the Administrative Compensation Plan as presented.
- 12.8 Approving hiring Mark Romain as Facility Services Supervisor effective November 29, 2022. Salary, \$87,500.
- 12.9 On a motion by Mrs. Mirich, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve hiring Dr. Julian Underwood as the middle school assistant principal at a salary of \$114,000 effective November 29, 2022.

On a motion by Mrs. Mirich, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 12.10 and 12.11 on the Personnel agenda.

- 12.10 Approving an unpaid medical leave of absence for Scott Smith, Class I-C custodian, beginning November 15, 2022 returning January 2, 2022.
- 12.11 Approving hiring Michelle Ruffa as a Class IV-B server at the middle school effective November 17, 2022. Salary \$18.81/hour.

13. Property & Supply

The Property & Supply portion of the Committee report was presented by Mr. Rosen:

On a motion by Mr. Rosen, seconded by Mrs. Mirich, and unanimously carried, it was moved to approve item 13.1 on the Property & Supply agenda.

- 13.1 Approving the following bus drivers for the district. All requirements have been met.

Garry Freiss
Stephen Novicki, Jr.

14. Finance

The Finance portion of the Committee report was presented by Mr. Bartha:

On a motion by Mr. Bartha, seconded by Mr. Hancock, and unanimously carried, it was moved to approve items 14.1 through 14.4 on the Finance agenda.

- 14.1 Approving the payment of bills from the General Fund as per list presented to the Board Members.
- 14.2 Approving the Construction Fund and Construction Treasurer's reports as presented to the Board Members.
- 14.3 Accepting November Activity Reports as presented to the Board Members.

- 14.4 Approving an annual agreement with Harris School Solutions for the ProSoft Document Retrieval and Time Management products with a one-time cost for licensing and setup of \$18,915, which includes support and maintenance for the 2022-2023 school year, and an annual cost of \$2,640 with a 5% increase in future years.

15. Policy & Programs

The Policy & Programs portion of the Committee report was presented by Mr. Hancock:

On a motion by Mr. Hancock, seconded by Mrs. Mirich, and unanimously carried, it was moved to approve item 15.1 on the Policy & Programs agenda.

- 15.1 Approving the 2023-24 school calendar as presented.

16. Athletics & Activities

The Athletics & Activities portion of the Committee report was presented by Mr. Colinear:

On a motion by Mr. Colinear, seconded by Mrs. Mirich, and unanimously carried, it was moved to approve items 16.1 through 16.4 on the Athletics & Activities agenda.

- 16.1 Approving an overnight trip request for the Varsity Wrestling Team to attend the Mid-Winter Mayhem Tournament in Indiana, PA, from January 13-14, 2023. Cost to the District is \$450 for tournament entry fee.
- 16.2 Approving the additional 2022-23 winter coaches and adjustments as presented.
- 16.3 Approving an overnight trip request for 8th grade students to attend an educational trip to Washington, DC from May 24-26, 2023, at a cost to the District not to exceed \$1,800 for substitute coverage.
- 16.4 Approving a request from Terisa Sharlow for the chorus and marching band to attend an overnight trip to Louisville, KY to perform in the Pegasus Parade (The Kentucky Derby Parade) from April 28 - May 1, 2023. Cost to the District is \$600 for substitutes teachers.

17. Federal Programs & Legislation

No report this month.

18. Student Representatives

Alex Booth and Connor Frank reported on the following activities:

- Academics
 - CCAC testing is happening this week for students looking to take courses for college credit
 - Counselors and administrators had a virtual meeting for junior parents to teach about graduation requirements and college information

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- Our peers in partners and food science participated in the gingerbread house competition downtown, It will be displayed downtown
- University of Alabama came to visit the school on Tuesday
- Key stone winter wave starts December 5th for students who need to retake or make up their tests
- Athletics
 - Hockey played on Monday night against Montour. They won and were voted game of the week.
- Culture
 - The Equity scholar panel is going to meet Dr. Harvey Smith in December
 - Students in Action adopted 6 children on a giving tree and they plan on going Christmas caroling to raise money to buy them presents for the holidays
 - Senior volleyball tournament will be on November 23, on that day following dismissal there will be a dodgeball tournament. The dodgeball tournament is one of the more successful fundraisers
 - Softball will be bringing back their pancakes with Santa fundraiser December 10th
- Arts
 - Musical was just announced on Friday, we are doing Grease
 - Show choir had their veteran's day outing at the North Fayette town center, starting in the beginning of December we will begin our seasonal outings through the community

19. Library

Mrs. Pustover reported on the following activities:

- Toys for Tots drop off location
- Board has 2 openings – North Fayette
- Closed on November 24 and 25, Thanksgiving
- Holiday vendor and craft sale – November 26

Please visit the Library and their website for more information
www.westernallegHENYlibrary.org.

20. Parkway West CTC

Mr. Ostrander reported on the following activities:

- Career Fair – December 7th
- Culinary Arts program - Annual Thanksgiving Feast Meal sold out
- Open for lunch - visit their website for more info. www.parkwaywest.org.

21. SHASDA

Dr. Lippert reported that they are reorganizing.

22. West Allegheny Athletic Hall of Fame

No report.

23. West Allegheny Foundation

No report.

24. Wellness and Safe Schools Committee

Mrs. Pustover reported that they will be announcing a date for their next meeting.

25. New Business

No report.

26. Open Forum

Sheryl Walsh, North Fayette, asked about questions and answers being reported in the minutes.

Mr. Ostrander, Mr. Andrews and Dr. Lippert responded.

27. Adjournment

On a motion by Mrs. Pustover, seconded by Mr. Rosen, and unanimously carried, it was moved to adjourn the meeting at 7:28 p.m.

Robert Ostrander, Board President

George M. Safin, Pro-Tem Secretary